Stage 1 Workplace Practices

Teacher’s report on student performance: VET

This form is to be completed by the teacher as supporting evidence of the student’s achievement in Assessment Type 2: Performance, for activities undertaken in the VET area of study.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Student’s name |  | |  |  |  |  |  |  |  |  | |
| SACE registration number | | | | | | | | | | |
| Student’s school | |  | | | | | | | | | |

The student has undertaken Stage 1 Workplace Practices as a:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | 10-credit subject | | | |  |  | 20-credit subject | | |  | |  |  |  |
| *T*ick one |  |  |  | |  |  |
|  |  |  |  | |  |  |
|  | | |  |  |  | | |  |  | |  | | |  |
| 1. VET industry focus | | |  | | | | | | | | | | | | | |

2. VET units of competency undertaken by the student

|  |  |  |
| --- | --- | --- |
| Unit Code | Name of Unit of Competency | Hours |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  | Total |  |

3. Evidence of learning provided by the student

|  |  |
| --- | --- |
|  | Statement of Attainment/academic record issued by the registered training organisation (RTO) |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Copy attached | Yes |  | No |  |  |
| If no, please attach a letter from the RTO or your principal as verification that the student has passed and completed the competencies | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Written journal | | | |
|  |  |  | | | |
|  | Portfolio of workplace and/or training events | | | | |
|  | | | |
|  | Photographs and/or video and audio recordings | | | | | |
|  | | | |
|  | Other (please specify) | |  | | | | |

4. List any special circumstances

5. Taking into account your own observations, evidence of learning provided by the student, and any other supporting evidence (e.g. workplace supervisor’s report), indicate the student’s achievement in Assessment Type 2: Performance in the VET area of study, based on the performance standards (see over).

Performance Standards for Stage 1 Workplace Practices

The assessment design criteria and specific features for the performance assessment type are as follows:

|  | Application | Interaction and Communication |
| --- | --- | --- |
| A | Advanced application of extensive knowledge to the workplace and/or in a work-related context.  Consistent application of appropriate generic work skills.  Consistent and productive work, both independently and collaboratively.  *Where VET is included, units of competency must have been successfully achieved; the student must have demonstrated competency as assessed by the relevant RTO.* | Highly productive and clear interaction with others in the workplace and/or a work-related context.  Detailed and well-constructed communication of a range of industry knowledge, work skills, and/or observations about a workplace. |
| B | Sound application of knowledge to the workplace and/or in a work-related context.  Mostly consistent application of generic work skills.  Generally productive work, both independently and collaboratively.  *Where VET is included, units of competency must have been successfully achieved; the student must have demonstrated competency as assessed by the relevant RTO.* | Productive and clear interaction with others in the workplace and/or a work-related context.  Mostly well-constructed communication of industry knowledge, work skills, and/or observations about a workplace. |
| C | Appropriate application of knowledge to the workplace and/or in a work-related context.  Application of a number of generic work skills.  Evidence of competent work, both independently and collaboratively.  *Where VET is included, units of competency may have been successfully achieved; the student may have demonstrated competency as assessed by the relevant RTO.* | Competent interaction with others in the workplace and/or a work-related context.  Informed communication of industry knowledge, work skills, and/or observations about a workplace. |
| D | Basic application of some knowledge to the workplace and/or in a work-related context.  Recognition, with attempted application, of generic work skills.  Some demonstration of competence in working independently or collaboratively.  *Where VET is included, units of competency may have been successfully achieved; the student may have demonstrated aspects of competency as assessed by the relevant RTO.* | Some interaction with others in the workplace and/or a work-related context.  Basic communication of some aspects of industry knowledge and workplace skills, and/or of some detail of one or more observations about a workplace. |
| E | Some limited application of knowledge to the workplace and/or in a work-related context.  Limited recognition of generic work skills.  Limited independent or collaborative work.  *Where VET is included, units of competency may have been successfully achieved; the student may have demonstrated limited aspects of competency as assessed by the relevant RTO.* | Limited interaction with others in the workplace and/or a work-related context.  Some attempt to communicate on one or more aspects of industry knowledge, work skills, and/or an observation about a workplace. |

6. Comments

|  |  |  |  |
| --- | --- | --- | --- |
| Signature of teacher |  | Date |  |